

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting
September 16, 2013
7:00 pm

Chairman Gary Harris opened the meeting by asking those in attendance to stand and Pledge Allegiance to the flag followed by roll call.

Trustees present: James Likley, Gary Harris, and Ronald Oiler as well as Fiscal Officer, Sandra Tryon and Assistant Fiscal Officer Martha Evans. Sign in sheet attached to the minutes.

Guests were welcomed.

CEMETERY & PARK

Trustee Oiler did not have anything to report.

ROADS

Trustee Oiler reporting:

- Lee Evans had spoken to Dan Becker this week. Dan suggested that a resolution and a letter to Mike Salay stating that the township has their portion (26%) of the project (\$140,000) for Issue 1 funding for Culvert #24 replacement on Kennard Road be sent to expedite the process. Dan is confident that the township will be getting the funding.
- **RESOLUTION 2013-20 A RESOLUTION AUTHORIZING WESTIFELD TOWNSHIP RONALD OILER TO SUBMIT APPLICATIONS AND EXECUTE CONTRACTS TO THE OHIO PURLIC WORKS FINANICAL ASSISTANCE PROGRAM FOR ISSUE 1 FUNDING** Trustee Likley made a motion to adopt Resolution 2013-20, seconded by Trustee Oiler. Roll call: Likley, aye; Harris, aye; Oiler, aye.
 - a) This is located between Westfield & Friendsville Roads in the 7300 block of Kennard Rd. There will be a 54" culvert under the road and a 12" culvert going at an angle on the south side to the south west.
 - b) The fiscal officer read the letter to Mike Salay stating that Westfield Township has their portion of the funding available.
- Lafayette Township will loan their berm box and Lee will do some ditching with our gradall.

Lee Evans, Maintenance Supervisor reporting:

- Waiting on Bill Thorne to prepare the additional easement for the Culvert #24 project on the south side of the Kennard Road. Lee explained why the additional easement was needed (adding the 12" culvert to angle the flow of water directly into the small ditch without eroding while the water is making a turn). It is vacant land therefore a home will not be impacted.
- The striping is being done
- The RR crossing lights and gates will be completed by June 2014. Sept 10th was the cut-off date CSX was to have the firm cost to the township. Lee will communicate with CSX this week so we will have firm figures for the cost of the gates and lights at the Buffham Rd RR crossing.

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- The salt sheds are stuffed. We will just have to pay the storage for the other 213 tons until there is room.
- The Peterbilt truck dump bed should be finished this week.
- Lee is getting things ready for winter
- Lee and Trustee Oiler spoke with the resident in Westfield Farms that had an issue with the ditch. The resident agreed to enclose the ditch line with pipe next year. There is another ditch on the west side near the entrance that will also be taken care of next year.
- Lee had talked with Dan Wilhoite about the 36" culvert pipe under Buffham Road in the 6200 block of Buffham Road. Dan stated the culvert is adequate and Lee asked if Dan would send a letter confirming his determination. John Minor (resident in the 6100 block of Buffham Road), Lee and the trustees had a lengthy discussion over the drainage in the 6100 block of Buffham Road. A letter from D. Wilhoite will be requested again. Trustee Likley stated if the county engineer's office has stated the culvert is adequate, then it must be OK.

ZONING Matt Witmer, zoning inspector reporting:

- ❖ Lesiak- everything on hold and nothing from the bankruptcy issue. Assistant Prosecutor, Bill Thorne asked for relief and allow our complaint to continue. Lesiak may possibly live across the street. The caboose is still on his property and Matt will not attack that issue until there is a survey done on the property. Matt's best guess is that the caboose is 8-10 feet from the property line. Trustee Likley mentioned if the property goes into foreclosure there must be a survey of the property and the zoning violations listed.
- ❖ North Coast Soccer:
 1. Site Plan hearing was in August and approved
 2. Mike Sweeny and Carassco will ask for variances
 3. Bill Thorne stated if they need extra parking just call the zoning inspector and he can approve that. Mr. Sweeney stated he couldn't get along with zoning inspector. Then a trustee should be assigned for you to call when you need something. Trustee Harris will speak with Bill Thorne concerning this issue.
 4. North Coast Soccer has not submitted a variance application for trees, paved parking, and parking closer to the property line. Trustee Likley - they need to list all their variances on one application. Matt gave Mike Sweeney a variance application that evening.
 5. The owner of the fish farm on Garman Road will be coming back for a permit to build a house. I have another resident that maybe coming back for a zoning permit to build a house.
- ❖ Trustee Harris reported the owner of property on Elm Street cannot afford the \$750 fee for the demolition grant therefore has opted out of the program.

FISCAL OFFICER

- ✓ Bills to be paid in the amount of \$20,471.75. **Trustee Oiler made a motion to pay the bills, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye**

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- ✓ Fund Status: Investments \$301,503.61 Checking \$438,029.00
- ✓ Trustee Likley gave a brief history of the budgets over the last few years. He pointed out that they have been fluctuating. Assistant Fiscal Officer pointed out local government was decreased, estate tax is nearly extinct, tangible personal property tax has been eliminated, and now the rollback and homestead tax will be borne by the taxpayer (these all affect general fund) and last but not least, the fire department budget is now eliminated from the township and put into the fire district, which amounts to approximately \$80,000 each year and we have had some Issue 1 funding on occasion.
- ✓ Correspondence: None
- ✓ Trustee Oiler asked the Fiscal Officers to clarify that the township will receive a check for the zoning board's contribution and the township's contribution. OPERS will have a list of the employee and their share. The township will be responsible to send the contribution back to the employee. Martha feels possibly the township will receive their portion that they also sent in. Greg Brezina called OPERS and talked with five individuals and they did not have any idea what he was talking about.

MINUTES September 3, 2013 **Trustee Likley made a motion to approve the September 3, 2013 minutes as submitted, seconded by Trustee Oiler. Roll call: Harris, aye; Likley, aye; Oiler, aye**

September 3, 2013 **Trustee Harris made a motion to approve the September 12, 2013 minutes as submitted, seconded by Trustee Oiler. Roll call: Harris, aye; Oiler, aye; Likley, aye**

OLD BUSINESS – None

NEW BUSINESS –

Assistant Fiscal Officer, Martha asked if she should keep track of her time that is spent in the training of the Fire District UAN system. Martha is going with the fiscal officer, Sandra so she can get more training on the UAN system. After much discussion Trustee Likley stated he would not support paying the assistant fiscal officer to attend the training; Trustee Oiler – had no problem; Trustee Harris had no problem. We want to put our best foot forward in giving the training needed.

Trustee Harris made a motion to pay Martha her rate of pay (\$17.50/hr) while in training, seconded by Trustee Oiler. Roll call: Likley, no; Harris, aye; Oiler, aye

ANNOUNCEMENTS

Sept. 17 th	Trustees Special Meeting (Executive Session) pending litigation	6:30 pm
Sept. 18 th	BZA public hearing for Clean Energy	7:30 pm
Oct. 7 th	Fire District Regular Meeting	6:30 pm
Oct. 7 th	Trustees Regular Meeting	7:00 pm
Oct. 8 th	Zoning Commission – Regular Meeting & Public Hearing HC	7:30 pm

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PUBLIC COMMENT - None

There being no further business to come before the board:

Trustee **Harris made a motion to adjourn at 8:10 pm, seconded by Trustee Oiler. Unanimous**

Approved October 7, 2013